

18th July 2007

INVITATION - itSMF SINGAPORE
Annual General Meeting – Friday 17th August 2007

Dear Member,

You are invited to the 3rd Annual General Meeting on **Friday, 17th August 2007 from 5.30pm to 8.00 pm at Singapore Room, BMC, 210 Middle Road, #12-01/08, IOI Plaza, Singapore 188994**

Agenda for the AGM is as follows:

- Welcome Address
- Presentation of Annual Report by Each Council Member
- Review and Approval of Certified Statement of previous year's financial accounts
- Review and Approval of the proposed partnership between itSMF Singapore with Terrapin
- Election of new office-bearers for new work year
- Appointment of Honorary Internal Auditor
- AOB & Q&A

The AGM will be followed by light refreshments. The refreshment will be halal and vegetarian dishes will be provided.

AGM is restricted to members only. If you are not yet a member, you may sign-up as a new member by sending an email to events@itsmf.org.sg All members in the process of membership renewal should complete their membership renewal prior to the AGM. New members may join the chapter during the AGM itself. We will be setting up a booth and upon payment, new members will be allowed into the AGM.

You are requested to **nominate new office bearers** using the Nomination Form at **Annex A**. To ensure validity, you must ensure that the nominations are current members, as listed in **Annex B**. Nominations must be received by itSMF Singapore by **3rd August 2007**. You can send your nominations by either email to events@itsmf.org.sg or mailing to IT Service Management Forum (Singapore), 61 Club Street Singapore 069436. If you are sending the nominations via email, you must also include the email consent from the nominee, the proposer and seconder.

The AGM will also discuss and **endorse the proposed partnership between itSMF Singapore and Terrapin**. More details will be communicated nearer towards the AGM.

The AGM will be an ideal opportunity to find out more about the itSMF Singapore, its activities in the last year and the plans for the New Year. There will also be plenty of time to discuss issues which concern you with other fellow members.

We look forward to seeing you on 17th August 2007. Please **send your RSVP** to events@itsmf.org.sg as soon as possible so that we can ensure the required quorum for the AGM

Yours sincerely
Tay Kheng Tiong
President, itSMF Singapore Chapter

Note: Only itSMF-SG members are eligible to nominate, vote and stand for election.
(Bylaws Article V: Subscriptions 5 & Article VI: Council)

Read more at <http://www.itsmf.org.sg/aboutus/constitution.jsp>

Annex A

itSMF Singapore Annual General Meeting
Friday 17th August 2007

Nomination of Office-Bearers

I like to hereby nominate* the following for the position of:-

Name of itSMF Member	Organization	Vice President	Assistant Honorary Secretary	Honorary Treasurer	Ordinary Council Member	Ordinary Council Member

- Please refer to the members' directory (attached in Annex B) of all current itSMF members you can nominate for the positions stated above.

My Name

I (name in full of **proposer**) _____, propose the above nomination

Signed _____ Date _____

Consent of Nominated Member

I (name in full of **nominee**) _____, hereby consent to my nomination to the above

Signed _____ Date _____

Secunder

I (name in full, **secunder**) _____, hereby support the above nomination

Signed _____ Date _____

Notes:

1. All Council positions are open for nomination and election.
2. You may also nominate current incumbents to the Council positions. However, the current Treasurer cannot be nominated for the same Treasurer appointment again.
3. Members are encouraged to stand for election and contribute to the Chapter.

Current Incumbents

President	- Mr Tay Kheng Tiong
Vice President	- Mr Umar Chandran
Secretary	- Mr Ho Eu Jin
Assistant Secretary	- Mr Peter Robert Edwards
Treasurer	- Mr Sushil Chatterji
Ordinary Council Member	- Dr Charles Ling
Ordinary Council Member	- Mr Venkat Narayanan

itSMF (S) MEMBERS AS AT 18 July 2007

Only members who have paid up their membership dues are listed in Table 1. These members are eligible to participate and vote in the AGM. If a current member is not listed, please e-mail umarchan@singnet.com.sg for clarifications.

Members in Tables 2 & 3 are requested to ensure that their membership dues are paid up on or before the AGM, to be eligible to participate and vote during the AGM. Payments can be also made at the AGM premises.

Current Global Members are listed in Table 4.

The voting entitlement at the Annual General Meeting / Extraordinary General Meeting is limited to only one (1) vote per MEMBERSHIP, regardless of the membership category, or the number of persons registered by the organization.

It is strongly recommended that the respective members identify 1 representative or spokesperson to vote on their behalf, before the AGM

Table 1 – CURRENT MEMBERS

Membership Expiry	Membership
30/Sep/07	Corp 5 - Jurong Town Corporation - Lim Hoon Khai
	Corp 5 - Jurong Town Corporation - TBC 2
	Corp 5 - Jurong Town Corporation - TBC 3
	Corp 5 - Jurong Town Corporation - TBC 4
	Corp 5 - Jurong Town Corporation - TBC 5
	Indv - Aon Risk Services - Brian Sim
	Indv - Aon Risk Services - Glen Francis
31/Oct/07	Indv - Amish Shah
	Indv - CSC - Rama Prasad Mamidi
	Indv - GlaxoSmith Kline - Simon Parker
	Indv - Shape - Prabhu Deva
30/Nov/07	Vendor 1 - Lucid IT - Harold Petersen
31/Jan/08	Indv - BP - Srinivasan Manikam
	Indv - DHL - Lee Joo Leong
29/Feb/08	Indv - Henrik Savia
	Indv - IDA - Keith See
31/Mar/08	Indv - Advent - Daisy Chung
	Indv - EMC - Eugene Tay
30/Jun/08	Indv - Edutech - Sushil Chatterji
	Indv - GlaxoSmith Kline - Sarah Soong
	Indv - UBS - Ho Eu Jin
	Vendor 1 - Pink Elephant - Bonnie Yeoh

Table 2 – MEMBERS ON RENEWAL

Membership Expiry	Membership
30/Jun/07	Corp 5 - Republic Poly - Anne Tan
	Corp 5 - Republic Poly - Choong Siew Ling
	Corp 5 - Republic Poly - John Young
	Corp 5 - Republic Poly - Shirley Moh
	Corp 5 - Republic Poly - Tay Kheng Tiong
	Corp 5 - SGX - Ambat Ramesh Menon
	Corp 5 - SGX - Arumugam Sivakumar
	Corp 5 - SGX - Charles Ling Poon Teck
	Corp 5 - SGX - Low Pekuang
	Corp 5 - SGX - Susan Sia Guat Suan
	Corp 5 - Singapore Poly - Anthony Lau
	Corp 5 - Singapore Poly - Gin Loh
	Corp 5 - Singapore Poly - Phylcia Ong
	Corp 5 - Singapore Poly - TBC 5
	Corp 5 - Singapore Poly - V Chu
	Corp Plus - DSTA - Umar Chandran
	Indv - Arkema - Nathalie T
	Indv - Barclays Capital - Mathew Homberger
	Indv - CA - Anil Jacob Varghese
	Indv - Carrier - Koh Kai Lam
	Indv - Citigroup - Venkat Narayan
	Indv - EY Global - Thian Fong Mei
	Indv - IKEA - Harry Ho
	Indv - ITpreneurs - Yantle Sze
	Indv - Kata Systems - Craig Orde
	Indv - Keppel - Chong Kwek Yoong
	Indv - Keppel -Chong Kwek Yoong
	Indv - Nagaraj Goud
	Indv - Nokia - Tee Chin Tat
	Indv - PT Kalbe Farma - Oey Tiong Kie
	Indv - PT Kalbe Farma - Vidjongtius
	Indv - Thru Vision - Charles Cousins
	Indv - Tuas Power - Stephen Lo
	Indv - UBS - Shanmugam Perianayagam
	Indv - UL International - JC Sekar
	Vendor 1 - Managed Objects - KK Tan
	Vendor 10 - Datacraft Asia - Kelvin Liew
	Vendor 10 - Datacraft Asia - Ma Fung Siong
	Vendor 10 - Datacraft Asia - Mary John
	Vendor 10 - Datacraft Asia - Meng-Keng Lee
	Vendor 10 - Datacraft Asia - MZ Rahman
	Vendor 10 - Datacraft Asia - Philip Lai
	Vendor 10 - Datacraft Asia - Ravi Kotekar
	Vendor 10 - Datacraft Asia - Tan Sok Leng
	Vendor 10 - Datacraft Asia - TBC 10
	Vendor 10 - Datacraft Asia - TBC 9
	Vendor 5 - Frontline Technologies - Ashok Kumar
	Vendor 5 - Frontline Technologies - Dennis Sng
	Vendor 5 - Frontline Technologies - M Gowthaman
	Vendor 5 - Frontline Technologies - Ng Seng Liang

Vendor 5 - Frontline Technologies - TBC 5
Vendor 5 - Itilics - Birdie Maybank
Vendor 5 - Itilics - Justin Scotland
Vendor 5 - Itilics - Lili Tan
Vendor 5 - Itilics - Pauline Angelico
Vendor 5 - Itilics - TBC 5
Vendor 5 - NCS - Foo Nian Chou
Vendor 5 - NCS - Khoo Eng Chung
Vendor 5 - NCS - Koh Choon Hung
Vendor 5 - NCS - Lim Lan Geok
Vendor 5 - NCS - Tay Bee Lian
Vendor 5 - T-Systems - Christopher Lim
Vendor 5 - T-Systems - Francis Patrick Pereira
Vendor 5 - T-Systems - Frankie Tan
Vendor 5 - T-Systems - Jamsari Bin Ahmad
Vendor 5 - T-Systems - Lim Choon Soon

Table 3 – NEW - AWAITING PAYMENT

Membership Expiry	Membership
31/Oct/07	Indv - CSC - Tan Wee Seong
	Indv - Verizon - Lanie Francisco
30/Jun/08	Indv - EMC - Choong Keng Leong
30/Apr/08	Indv - PDA - Katherine Ryman
31/May/08	Indv - Henkel China - Tung Mun Kuan

Table 4 – CURRENT GLOBAL MEMBERS

Global Members
Global - CA - Eddie Ho
Global - CA - Karl Verhulst
Global - CA - Tracy Kong
Global - EDS - Mahalingam Arunraj
Global - EDS - Marwin Madecastro
Global - EDS - Shaji Firoz
Global - EDS - Veeramuthu Selvakumar
Global - HP - Adwin Lee
Global - HP - Amy Low
Global - HP - Anne Marie Valdezco
Global - HP - Benjamin Heng
Global - HP - Calvin Lee
Global - HP - Chan Wai Leng
Global - HP - Chen Bin
Global - HP - Chin Jin Kiat
Global - HP - Choong Keng Leong
Global - HP - Christabel Tay
Global - HP - Cindy Ling
Global - HP - Cindy Sim Sook Mei
Global - HP - David Cannon
Global - HP - David Chee
Global - HP - Doreen Voo
Global - HP - Edwin Chia
Global - HP - G Amith
Global - HP - Jeffrey Lee
Global - HP - Joe Low
Global - HP - Kamleshwar Mishra
Global - HP - Koh Lay Hong
Global - HP - Lee Wai Mun
Global - HP - Masprabu Davidson
Global - HP - Newson Ng
Global - HP - Ng Chun Ee
Global - HP - Ng Ee Hwa
Global - HP - Rachel Hee
Global - HP - Ravee Choudhury
Global - HP - Robert M Pe
Global - HP - Robinson Liu
Global - HP - Ruangsak Chanprasitchai
Global - HP - Stephanie Lim Chau Mei
Global - HP - Tan Khim Siang
Global - HP - Tay Shu Ling
Global - HP - Terry Kho
Global - HP - Thomas Lee
Global - HP - Vedanthu Kalkunte Rangachar
Global - HP (Mercury) - Christina Chia
Global - HP (Mercury) - Cyndi Tan
Global - HP (Mercury) - Jeroen Domensino
Global - IBM - Albert Lau
Global - IBM - Chan Hwee Hiong
Global - IBM - Erica Yap

Global - IBM - Peter Edwards
Global - IBM - Yeo Keng Kiat
Global - Microsoft - TBC
Global - Sun Microsystems - TBC

